

**Sustainable Kirriemuir  
Board of Trustees Meeting  
8 November 2023 at 8pm  
Kinnordy Offices**

	Action
<p><b>Present</b></p> <p>Terrill Dobson (TD) Erica Duncan (ED) Steve Gardner (SG) Antony Gifford (AG) Clare Little (CL) Kate Munro (KM) Millie Stevenson (MS)</p> <p><b>In attendance</b></p> <p>Amandla Taylor (AT)</p> <p>With thanks to Kinnordy Estate for hosting the meeting</p>	
<p><b>1. Apologies:</b></p> <p>Full Attendance</p>	
<p><b>2. Minutes of previous meeting (October 2023)</b></p> <p>The minutes of the October Board of Trustees meeting were agreed as an accurate record of discussions.</p>	
<p><b>3. Matters arising</b></p> <p>The action log was updated.</p>	
<p><b>4. Declaration of any conflict of interest</b></p> <p>Two conflicts of interested were raised, acknowledged and discussed.</p> <ol style="list-style-type: none"> <li>1. When SK negotiates with Kinnordy regarding land use (AG).</li> <li>2. If Angus Climate Hub wishes to borrow the eVan (KM).</li> </ol> <p>It was agreed these conflicts should be handled appropriately during discussions and where decisions are required.</p>	
<p><b>5. Finance update</b></p> <p>Annual report: Introduction needs to be updated to better reflect SK's activities and to include photographs. CL to go back to Independent Examiner, updated Annual report to be sent round board for agreement by email and final sign off by KM (Action 78).</p>	CL/ALL/KM



<p><b>Growing</b></p> <p>AT explained Kinnordy Estate have offered up to 15 acres of land to rent as a long-term lease (?10 years). SK would work in partnership with Kinnordy to manage land. A variety of growing options to be explored as part of feasibility study. Feasibility study would contribute to a business plan which will include income generation/financial feasibility of potential options. Not for profit. All board of trustees agreed (due to conflict AG not included in decision) for the Kinnordy offered to be followed up as part of feasibility study and findings to be shared with Board for further decision. It was acknowledged AG potential conflict with this should be manage transparently and according to the constitution.</p>	
<p><b>8. AOB</b></p> <p>eVan charger being fitted this week at food hub. KFH will invoice SK for electricity based on mileage. Currently at 21p/mile for SK as a partner but that may decrease once hub has own charger in place. The board were supportive of Angus Climate Hub leasing the van for business purposes and pay for using it (due to conflict KM not included as part of decision). All the board agreed that 45p/mile would be a reasonable rate for Angus Climate Hub to pay for using the eVan. AG to feedback to KFH (Action 83). This income would be ringfenced for eVan running costs. Still awaiting graphics to approve.</p>	AG
<p><b>9. DONM:</b></p> <p>Wednesday 13 December. Agreed main discussion at that meeting would be to review the governance structure and executive functions following development session with Community Enterprise Scotland.</p>	