

**Sustainable Kirriemuir  
Board of Trustees Meeting  
9 October 2023 at 7pm  
The Clinic at Logie**

	Action
<p><b>Present</b></p> <p>Terrill Dobson (TD) Steve Gardner (SG) Antony Gifford (AG) Clare Little (CL) Kate Munro (KM)</p> <p><b>In attendance</b></p> <p>Amandla Taylor (AT)</p> <p>With thanks to Terrill Dobson for hosting the meeting.</p>	
<p><b>1. Apologies:</b></p> <p>Erica Duncan (ED) Millie Stevenson (MS)</p>	
<p><b>2. Minutes of previous meeting (September 2023)</b></p> <p>The minutes of the previous meeting were agreed as an accurate record of discussions.</p>	
<p><b>3. Matters arising</b></p> <p>The action log was updated.</p>	
<p><b>4. Declaration of any conflict of interest</b></p> <p>No conflicts noted for this agenda.</p>	
<p><b>5. Project manager update</b></p> <p>Garden shelter from Forward Coupar Angus: we expect a letter from govt saying they are happy to give it to us. Owner is also happy. AT &amp; GM will visit in early Nov (Action 69).</p>	AT/GM

<p>Tots Group: Erica will step down next year when her youngest starts school. Will need a plan in place if project is to continue.</p> <p>Bike shelter: MS meeting with council about a bike storage (Action 70). Aim to meet with ACC Active Travel Officer around monthly.</p> <p>Stitch to Enrich: The group seems ready to move on from SK, probably linked to Kirrie Connections. AT will speak with Graham, then to them (Action 71). SK will keep sewing machine and materials.</p> <p>Community Farm feasibility study: no word yet.</p> <p>AT then provided a brief overview of ongoing workshops that need organising.</p>	<p>MS</p> <p>AT</p>
<p><b>6. Workforce/HR</b></p> <p>EH will step down from the end of March. She will use her remaining leave and then work 2 days/week, needing this to be at the weekends. She is keen for a good closure to the Lottery funding project. AT will confirm leave, dates, working schedule (Action 72).</p> <p>GM will be down to 2 days/week after his holiday and finishes in January.</p> <p>FC may wish to concentrate more on marketing &amp; comms, leaving the need for a bookkeeper.</p>	<p>AT</p> <p>GM</p> <p>FC</p>
<p><b>7. SCIO actions</b></p> <p>The Board of Trustees agreed that Sustainable Kirriemuir ceased to exist on 29 August 2023 and Sustainable Kirriemuir SCIO was formed on 30 August 2023.</p>	

<p>This is no longer needed as a standing agenda item.</p>	
<p><b>8. Finance update and allocation of current funding</b> See fundraising below.</p>	
<p><b>9. Project Development</b></p> <p>Climate Education: TD has looked into creating a climate education program and spoken with 2 key plays: Climate Literacy &amp; Climate Fresk. She recommended that we get involved with both as they can complement each other and allow us to better tailor to different audiences. Agreed by Board. TD will identify project plan and funding required for this work (Action 73).</p> <p>SK Premise: School Wynd/Hooks: School Wynd owner not interested in meeting our requirements for a sale. Hooks is C-listed and AG would like to continue to investigate. Likely this would require several community groups. Land Commission could help fund a feasibility study. If SK led on this, we would need to update our constitution to allow voting members to be restricted to Kirrie locals (a LC requirement). Board agreed for AG to continue investigation (Action 74).</p>	<p>TD</p> <p>AG</p>
<p><b>10. Fundraising and funding applications</b></p> <p>Big Green Give: This fund provides matched funds for money raised by environmental charities. Runs in April for a week. Looks like a great opportunity to raise money and awareness of what we do. TD/SG will look at application when available (1<sup>st</sup> Nov)(Action 75) and decide who takes what forward.</p> <p>Tesco's token: this is live at Tesco to raise money for DreamFest 2024. AT to see that we promote to community helps top up our tokens (Action 76).</p>	<p>TD/SG</p> <p>AT</p>

<p>KM will discuss with co-op regarding their donation cheque (Action 77).</p>	<p>KM</p>
<p><b>11. Business development/income generation:</b></p> <p>eVan: we're giving eVan lots of use, though we need to know how to charge.</p> <p>There remains some interest in community car sharing but this needs further consideration and will need funding.</p>	
<p><b>12. Policy review and development</b></p> <p>None to review this month.</p>	
<p><b>13. AOB</b></p> <p>Gleaning: Clare looking into working with Dundee gleaning group. Speaking with them next Tuesday.</p>	
<p><b>14. DONM</b></p> <p>Wednesday 8 November at 7pm (Meeting with staff followed by general board meeting). Happy to alternate between Kinnordy and Logie.</p>	