

Minutes of the General Meeting of Sustainable Kirriemuir Management Committee, Staff & Interest Group Leaders on Wednesday 28th April 2022 at 8pm in The Airlie Arms Hotel.

Present: Kate Munro, Florence Benoy, Clare Little, Millie Stevenson, Erica Duncan, Malcolm Rooney, Ann Warren, Lauren Urquhart, Emily Hutchison, Fiona Cameron

Apologies: Terrill Dobson

Minutes of the previous meeting were approved by KM and seconded by CL.

Matters Arising

- 1. KM will resend info to MC regarding management committee protection insurance and the MC will decide by email within 1 week whether to go ahead (ACTION).**
2. FC noted that herself and CL had written a budget for the coming financial year, and it would be circulated to the MC by email. They confirmed there was no specific budget for interest groups and that any spending would be approved during MC and interest group meetings for the coming 4-month period or agreed by email by the MC. MR reminded the group that SMF rent would be due in November and that Kirriemuir Rotary won't be able to donate money for this, this year.
- 3. KM noted she had been in contact with Jane from SCCAN about a pilot climate engagement session. This was provisionally booked for 19th May [now 26th May] in Kirrie Connections and Kate will contact Jane for more details before inviting members of the community along (ACTION).**
- 4. Staff and volunteer roles have yet to be finalized. FC and TD will meet next week to revisit this (ACTION).**

Conflict of Interest – none.

Finance

1. It was agreed that any application for new funding should be approved by the MC before going ahead with an application, to avoid duplication, but also to ensure there are no surprises for the MC, and to ensure SK has the staff and volunteer power to deliver the project.

Interest Groups

1. A discussion was had around the role of an interest group leader; the following was agreed and will be reviewed regularly to ensure it is realistic and manageable:
 - a. Co-ordinate bi-monthly meetups.
 - b. Follow up with other group members for updates on agreed actions.
 - c. Update action plan regularly, with support from FC if needed.
 - d. Attend 4-monthly MC interest group-themed meetings to update MC on actions from the past 4-months and any budget requirements for the following 4-month period.
 - e. Collate costings for any activities or events with support from staff, and present to MC for approval.
2. A discussion was had around the purpose of the interest groups. It was agreed that there was a dual purpose of education and awareness raising of the theme, and its relevance to the environment, as well as opportunities to take part in community actions to reduce the effects of climate change and improve biodiversity. The main focus of the interest groups will continue to be led by those members and their interests, while ensuring they remain in keeping with the aims and objectives of SK.

AOB – none.

Next Meeting

1. The next MC meeting will be focused on projects and will be held on 11th May at 8pm, venue TBC.

2. The next MC meeting focused on interest groups will be held on 10th August at 8pm, venue TBC.

	TYPE	Present	Kate Munro	Florence Benoy	Erica Duncan	Terrill Dobson	Millie Stevenson	Clare Little
27 January 2022	Committee Meeting	6	1	1	1	1		
03 February 2022	AGM		1	1	1	1	1	1
16 February 2022	Committee Meeting	5	1	1	0	1	1	1
9th March 2022	Committee Meeting	6	1	1	1	1	1	1
27th April 2022	Committee Meeting	5	1	1	1	0	1	1