

Minutes of meeting of Sustainable Kirriemuir Management Committee held remotely at 8pm on Thursday 28th October 2021.

Present: Kate Munro (KM), Malcolm Rooney (MR), Terrill Dobson (TD), Erica Duncan (ED)

Attending: Fiona Cameron (FC), Emily Hutchison (EH), Lauren Urquhart (LU)

Apologies: Ruth Watson (RW), Ian Whyte (IW), Aylwin Pillai (AP), Shirley Peshterski (SP), Florence Benoy (FB). FC agreed to take minutes.

1. Minutes of the previous meeting could not be officially approved as the meeting in progress wasn't quorate due to only 4 members of the Managing Committee in attendance. It was agreed the meeting should proceed to keep things moving, however no matters could be voted on.

2. Matters arising:

a. **Sustainability Policy meeting still needs arranged by KM and FB (ACTION).**

b. TD has been working with a sustainable forester at Logie and will start with making changes there, then work to connect with other landowners. It was noted that there are Scottish Government grants available to support sustainable forestry.

c. Cllr Julie Bell is still pursuing the bee bus stop.

d. KM agreed that she is pursuing the local food in schools in her Grow Angus position, not as Sustainable Kirriemuir Chair. TD suggested **Kate could reach out to local chefs as an avenue (ACTION).**

e. KM hasn't heard back from Leonie about moving the date of payment for rent of St. Mary's Field, **will update at next meeting (ACTION).**

3. Reports (taken as read with highlights and questions discussed)

a. Nourish Project – EH and LU both submitted project reports, no questions raised.

b. St. Mary's Field – RW noted with her apologies that there was nothing new to report and she would submit a full report for the next meeting.

c. Outdoor Tots Group – ED noted the group has had a positive start. She has completed the Woodland Activity Leader Training; SK did not fund this, so she intends to pursue this part of her offering independently.

- d. Future Kirrie – date of next meeting of all four interest groups is to be at 7pm on the 11th November at the Kirriemuir Golf Club, all members and non-members very welcome. **LU to lead on this as Events Leader (ACTION).**
4. Finance
- a. **A full committee meeting is to be arranged by FC via Doodle Poll to discuss and finalise the Financial Policy and carry out a skills audit ahead of the AGM (ACTION).** Please can **all committee members read the draft Financial Policy before this date (ACTION).** TD stressed that it is imperative that all committee members, current and future, understand their financial liability regarding SK.
 - b. **KM is going to contact Triodos Bank to add FC as a signatory (ACTION).**
 - c. **Lottery App is nearly ready to submit and will be submitted by 5th November 2021 by KM (ACTION).**
5. Communications – **LU to include a short section in her monthly reports going forward summarising any significant communications, e.g. press releases and campaigns (ACTION).**
6. AGM – no date has been set yet but the most favourable date was sometime during January. **Date to be set at next meeting (ACTION).** ED suggested using **Linked In to search for potential committee members ahead of the AGM (ACTION).** MR noted **he might know someone who could perform the Treasurer role and offered to contact them (ACTION).**
7. Date of Next Meeting: Thursday 25th November 2021 at 8pm on Zoom.